

# Wave Realty - Tenancy Application Form

This application will only be processed once all details have been completed and all copies of all supporting documents attached. Each applicant over the age of 18 must submit an individual form.

## AGENCY DETAILS

**Wave Realty Pty Ltd**

**Address:** 95 Landsborough Avenue

Scarborough, QLD, 4020

**Phone:** (07) 3203 4422

**Fax:** (07) 3203 4244

**Email:** rentals@waverealty.com.au

**Web:** www.waverealty.com.au

**Property Management**

Rikki Macleod

Fiona Hay

**Principle**

Anya Coory



## A. PROSPECTIVE RENTAL ADDRESS

**Address of Property:**

  


**Weekly Rent Of \$** \_\_\_\_\_

**Lease Commencement Date:**

\_\_\_\_/\_\_\_\_/\_\_\_\_

**Lease Term:**

Months

**How many tenants will occupy the property?:**

Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages of Children \_\_\_\_\_

## B. ID REQUIRED (we can photocopy for you)

**Your 100 ID Check List:**

40 PTS	Drivers Licence	<input type="checkbox"/>
40 PTS	Passport	<input type="checkbox"/>
30 PTS	Birth Certificate	<input type="checkbox"/>
30 PTS	18+ Card	<input type="checkbox"/>
20 PTS	Proof of Income	<input type="checkbox"/>
20 PTS	Landlord Refrence	<input type="checkbox"/>
20 PTS	Prev Rent Ledger	<input type="checkbox"/>
20 PTS	Rates Notice	<input type="checkbox"/>
10 PTS	Bank Statement	<input type="checkbox"/>
10 PTS	Phone Account	<input type="checkbox"/>
10 PTS	Car Registration	<input type="checkbox"/>
10PTS	Birth Cert Extract	<input type="checkbox"/>

**Total of ID provided**

  
  
  
  
  
  
  
  
  
  
  
  


## C. PERSONAL DETAILS

**Please give us your details:**

Mr  Ms  Miss  Mrs  Dr  Other

**Surname**

**Given Name/s**

**Date of Birth**

**Driver's Licence Number**

**Licence State**

**Vehicle Type & Rego No.**

**Please provide your contact details:**

**Mobile Phone No.**

**Home Phone No.**

**Work No.**

**Email Address**

**What is your current address?:**



## D. APPLICANT HISTORY

**How long have you lived at your current address?**

Years  Months

**Why are you leaving this address?**



**Landlord/Agent Name/Business Name:**

**Weekly Rent Paid** **Agent/Owners phone no.**

\$ \_\_\_\_\_

**Current Lease Dates**

\_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_

**What was your previous rental address?**



**Landlord/Agent Name/Business Name:**

**Weekly Rent Paid** **Landlord/Agent's phone no.**

\$ \_\_\_\_\_

**Period of occupancy**

Months/Year

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**E. EMPLOYMENT DETAILS**

Please provide your current and previous employment details:

What is your occupation?

\_\_\_\_\_

What is the nature of your employment?

(circle appropriate & write hours of work per week)

Full Time  Part Time/Casual

**Employer's Name (accountant if self employed)**

\_\_\_\_\_

**Employer's Address:**

\_\_\_\_\_

\_\_\_\_\_

**Contact Name**      **Phone Number**

\_\_\_\_\_

**Weekly Net Income:**      **Length of Employment:**

\_\_\_\_\_

**If current employment is less than six months:**

**Previous Occupation?**

\_\_\_\_\_

**Employer's Name**

\_\_\_\_\_

**Weekly Net Income:**      **Length of Employment:**

\_\_\_\_\_

**I. DECLARATION**

I offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the agent I agree to enter into a Tenancy Agreement.

I acknowledge this application is subject to approval of the owner/agent. I declare that all information provided is true and correct. I have inspected the premises and am financially able to rent this property.

I authorise the Agent to obtain personal information from: The owner or the Agent of my current or previous residence, My personal referees and employer/s, Any record listing or database of defaults by tenants. If I default under a rental agreement, I agree that the agent may disclose details of any such default to a tenancy default database (TICA), and to agents/landlords of the properties I may rent in future.

I am aware that the Agent will use and disclose my personal information in order to, Communicate with the owner, Prepare tenancy documents, Allow trades people to contact me, Lodge/claim transfer to/from a Bond Authority, Refer to Tribunals/Courts (where applicable), Refer to collection agents/lawyers (where applicable), Complete a credit check with TICA. **(PLEASE INCLUDE TENANT LEDGER - Return to Fax (07 3203 4244))**

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**F. PETS ANIMALS**

Please provide details of any pets you own:

**Breed/Type of Pet?**

Pet 1 - \_\_\_\_\_

**Breed/Type of Pet?**

Pet 2 - \_\_\_\_\_

Are you looking at purchasing a pet while renting this property? YES  NO  Type \_\_\_\_\_

**You MUST have consent from agency before purchasing a pet while renting this property.**

**G. REFEREES / NEXT OF KIN**

Please provide at least two different Referees:

Referee One

**Surname**      **Given Name/s**

\_\_\_\_\_

**Phone No.**      **Relationship With You**

\_\_\_\_\_

Referee Two

**Surname**      **Given Name/s**

\_\_\_\_\_

**Phone No.**      **Relationship With You**

\_\_\_\_\_

Please provide a contact that we may contact in case of an emergency.

**Surname**      **Given Name/s**

\_\_\_\_\_

**Phone No.**      **Relationship With You**

\_\_\_\_\_

**H. PAYMENT DETAILS**

**Property Rental**

\$ \_\_\_\_\_ per week

Rent **must** be paid every week on the same day you sign the Tenancy Agreement.

One weeks rent \$ \_\_\_\_\_ must be paid within 48 hours to hold property.

**Monies to be paid on or before day of signing tenancy agreement (Cash, EFT, Bank Deposit)**

**Rental Bond** (4 weeks rent)      \$ \_\_\_\_\_

**Rent in Advance**(1 weeks rent)      \$ \_\_\_\_\_

(if holding deposit has not been paid two weeks rent must be paid on/before signing tenancy agreement)